



24 January 2024

Dear Parents,

S5 English Enhancement Class (Second Term)

In order to allow students to make good use of their spare time, also to consolidate learning and improve their skills in English, our school is now organising Enhancement Class for S5 Students after school. The details of the event are as follows:

Event Name	S5 English Enhancement Class (Second Term)
Date	22 February 2024 – 30 May 2024 (Thursday) (22/2, 29/2, 7/3, 14/3, 11/4, 18/4, 25/4, 16/5, 23/5, 30/5)
Time	16:15 – 17:15
Venue	Room 305
Teacher-in-Charge	Ms. ANU and Ms. Sarah
Important Notes	<ol style="list-style-type: none">1. Students should attend the class on time and abide by the school rules.2. If a student is unable to attend the class due to personal reasons or illness, they should notify the responsible teacher in advance or call the school office on the day of the class to request leave. The student will also be required to submit a parental letter or a medical certificate as documentation for the absence.3. For any enquiries, please contact Ms. ANU and Ms. Sarah at our school's telephone number 2382 0002.

Best regards,



Chui Sze-Ming

CHUI Sze-Ming

Principal

Lok Sin Tong Wong Chung Ming Secondary School

【Reply Slip】

[Please reply via eClass by 31 January (Wednesday)]

Dear Principal,

I understand the arrangement for the “**S5 English Enhancement Class (Second Term)**” and have instructed him / her to follow the teacher’s guidance.

Student's Name: _____

(Class: _____ Class No.: _____)

Parent's Signature: _____

Date: _____ January, 2024